

Holland Mom2Mom Sale

Seller Information & Contract

Date: Saturday, November 4, 2017

Time: 9:30 AM - 1:30 PM

Location: Harderwyk Ministries

1627 West Lakewood Blvd (at the corner of Lakewood and 160th)

Holland, MI 49424

Rental Information:

Set up will be available beginning from **6-8 pm on Friday, November 3, or 7:30-8:30 am on Saturday, November 4, 2017.**

Table renters must **FIRST** check in at the doorway of the main church building before proceeding to their table for set up. Once checked in, sellers do not need to check in again when arriving for the sale.

Table renters must arrive on Saturday by 7:30 AM if not set up on Friday night. If sellers have set up on Friday night, they must be in the doors by 8:25 AM on Saturday. Doors will lock promptly at 8:30 AM. No refunds will be given for no shows/late arrivals.

From approximately 8:30 AM to 9:15 AM table renters will be allowed to "presale" at each others' tables when seller is present at their table. After that, table renters need to be at their table to sell their items to the outside shoppers.

Seller Expectations

For the sake of other sellers and shoppers, please, no strong scents or perfumed products that could affect allergies or other health concerns. Be aware that health concerns may cause some items to be removed from the sale.

Renters are expected to stay at their tables until **1:30 PM**. Do NOT start packing up prior to the end of the sale as a courtesy to shoppers who may come later. Fourth Reformed Church's Breakfast with Baby program will gladly accept any clothes, toys, or gear donations you may wish to make from your unsold items.

Table renters are expected to provide their own change, their own bags, and are responsible for the collection and payment of all taxes, which may be due and payable as a result of sales made. Holland Mom 2 Mom Sale will not provide these items. Renters are also expected to act as their own security for items that they bring to sell. Holland Mom 2 Mom Sale cannot be responsible for any losses, damages, or theft.

Direct Sales Vendors can rent space for a fee of \$25 to participate in the sale. Vendors must supply their own table. We will only allow 1 vendor per direct sales company. The types of vendors allowed at the sale include direct sales companies, home based or craft businesses only. This will be determined by date of received registration. Other sellers will be provided with a table (for \$20) or space (\$10, provide their own table) to sell their items from. Sellers **must keep their items in the area assigned** to them and not have items protruding out into the walkways where they may cause someone to fall or trip.

Table renters may also rent a 4x3 ft. space (\$3) for a **clothing rack**, which **they must provide** themselves. The rack must fit into the space provided. Additional racks, shelving or other items are not allowed behind the table.

A maximum of two adults (15 & older) per table will be admitted for set-up and running of the table.

If renters bring children with them to the sale, they are responsible for their own child-care and for keeping the children supervised at their table. Unsupervised children must not be permitted to roam through the sale unattended.

Renters are responsible for pricing and tagging their own items, and arranging them in an attractive and orderly manner. This will help them sell their items.

Large Items

There will be a "large item" area where vendors can place items for \$1.00 per item. Anything larger than 1' x 1' must be placed in the Large Item Room, to maintain clear pathways in the shopping areas, and for greatest visibility, hence sale-ability for items.

PLEASE take the time to think about how many large items you will have and register an estimated number. We cannot GUARANTEE that we will be able to accept more items the day of the sale. Large items MUST be checked into the large item area by 8:30 AM to allow the organizers time to prepare the area.

Participants are required to provide the organizers with a detailed list of each large item and price during set-up. Large items need to be **clean with working batteries**. We reserve the right to refuse items not in good repair.

Each participant will be responsible for attaching a form with their name, price and description of the item. Forms **will be in seller packets** which you will receive when you register.

No car seats manufactured before 2012 or recalled items. Sellers must sign a form releasing Holland Mom 2 Mom Sale from any responsibility should the seller be found to have sold items that have been recalled.

Please be sure to enter your e-mail address on the form below. This will be our main method of communication if we have to postpone the event due to extreme weather.

For more ideas, see Tips on the Blog (<http://hollandmom2momsale.blogspot.com/>).

Questions??? [E-mail - hollandmom2momsale@gmail.com](mailto:hollandmom2momsale@gmail.com)

Rental Contract for Holland Mom2Mom Sale - November 4, 2017

Renter Information

Name: _____

Address: _____

City, State: _____ Zip: _____

Phone Number: _____ (Home) _____ (Cell)

Email: _____

Name of Business (if applicable) _____

Description of clothing items to be sold (check all that apply)

- Baby Boy (NB-24M) Baby Girl (NB-24M) Homemade goods (describe)
 Toddler Boy (2T-5T) Toddler Girl (2T-5T)
 Kid Boy (4-12) Kid Girl (4-12)
 Teen Boy Teen Girl Direct Sales

Description and Number of Large Items (to be sold in the large item area. Use the back of the sheet for more space if you need to!) (example – 1 pack –n-play, 1 swing, 1 toddler bed, 3 large toys)

Rental and Large Item Options

you want to rent Fee due

Direct Sales Vendor space - \$25 (one 8 foot space – bring your own table)		
8 foot table - \$20 (2 table limit)		
8 foot space only (bring your own table) - \$10 (2 space limit)		
4 foot rack space (bring your own rack) - \$3 (limit one per table)		
Large Items to Sell - \$1 each . describe above (unlimited # @ \$1/item, with table or space rental only)		

Early Bird Registration - Register by October 10 (postmarked or email notice) and take \$5 off your total!

Total Amount Due _____
Early Bird (by Oct. 10) **-5.00**

Total paid (check or money order) _____

Make check payable to: Fourth Reformed Church. Write Mom 2 Mom in the memo line of the check. Please do not send cash through the mail!

Please send your payment and signed contract to: Mom2Mom Sale Registration
 4th Reformed Church
 238 W 15th St. Holland MI 49423

Once contract and payment are received an email confirmation will be sent

Refunds:

The above fees are used to help cover the cost of putting on the sale. Breakfast With Baby and Harderwyk Ministries must assure that these costs are covered before the sale date; therefore, refunds will only be given 7 days prior to sale date or unless the event is cancelled by Harderwyk Ministries or Breakfast With Baby Ministries.

We will gladly refund your money if we cancel the event in some unforeseen circumstance. If you find that you cannot attend the sale, you are more than welcome to find a replacement, and your replacement can reimburse you. Your replacement must fill out this contract as well. We need to have a contract for each seller prior to the start of the sale. We hope you understand why we have this policy.

Lead Law:

NOTICE: THE U.S. Consumer Product Safety Commission has issued a new law on the resale of children's items (for children up through age 12. The new law took effect February 10, 2009. The new law makes it unlawful to sell recalled products or any item that exceeds new lead limits. Resellers need to pay special attention to certain products like, cribs, play yards, children's jewelry, or stuffed toys with small parts. Please go to www.cpsc.gov for more information.

I have been made aware of the law and am not selling any recalled or illegal items to the best of my knowledge. If an item that I sold is found to have been recalled or illegal, it is my responsibility and not the responsibility of any Holland Mom 2 Mom organizers.

I agree with all the rules and regulations listed above.

Name _____ Signature _____ Date _____