

Bride Name: _____

Bride Email: _____ Bride Phone: _____

Bride Address: _____

Groom Name: _____

Groom Email: _____ Groom Phone: _____

Groom Address: _____

Pastor: _____ Denomination: _____

Rehearsal Dates: _____ **Wedding Date:** _____

Rehearsal Start Time: _____

Set-Up Start Time/End Time: _____ (Doors open at 8:30 am on Weekdays)

Wedding Start Time: _____

Set-Up Start Time/End Time: _____ (Doors open at 9 am on Saturdays)

Red Brick Church Building

These rooms are automatically reserved for Wedding parties.

Infant Nursery (Dressing Rm)

Lounge/Library

Room 4 (Dressing Room)

Sanctuary

Room Set Up:

___ Sound Technician

___ Stage Cleared

___ Piano

___ Organ

___ Communion Table (bring your own table cloth)

Rental Fee:

The Bride and/or Groom is a member of Harderwyk: ___Yes or ___No

Rental Fee: ___Member \$250 or ___Non-Member \$750

**A \$100 Deposit is required to hold the date. Deposit goes toward the final payment due one month before the event scheduled.*

**If you are a member/regular attender of Harderwyk, would you like your wedding announced in our bulletin the following weekend? ___Yes or ___No*

Office Use Only	Deposit (\$100) Received on Date: _____ check # ___cash
	Final Payment Amount: _____ Final Payment Due: _____
	Final Payment Received on Date: _____ check # ___cash

I _____ have received, read and agree to the rules, expectations, and clean up requirements related to Harderwyk Ministries church building. Failure to comply could result in cleaning or repair costs that may apply.

Signature: _____ **Date:** _____

Please mail this form with deposit to the Harderwyk Church Office (1627 W. Lakewood Blvd, Holland, MI 49424) or email this form to dee@harderwyk.com. Questions can be directed to the main office staff at 616.399.9190.

Office Use Only	Date Submitted: _____
	Date Confirmed: _____ Entered by: _____