



HARDERWYK MINISTRIES

Permission to Obtain a Background Check

Harderwyk Ministries policy requires a background check for all employees, as well as any individual (18 years or older) who volunteers with minors a minimum of every 3 years. This form authorizes Harderwyk Ministries to obtain background information and must be completed by the applicant. The church must keep this completed form on file for at least five years after requesting a background check.

In the interest of safety and security I, the undersigned applicant (also known as "consumer"), authorize HARDERWYK MINISTRIES, through an independent contractor, to procure background information (also known as a "consumer report and/or investigative consumer report") about me, prior to, and at any time during, my service to the organization. This report may include my driving history, including any traffic citations; a social security number verification; present and former addresses; criminal and civil history/records; and the state sex offender records.

I understand that I am entitled to a complete copy of any background information report of which I am the subject upon my request to HARDERWYK MINISTRIES if such is made within a reasonable time from the date it was produced. I also understand that I may receive a written summary of my rights under the Fair Credit Reporting Act.

Signature: _____ Date: _____

Contact Information

Used also as Identifying Information for Background Information Agency
(also known as "SecureSearch")

Print Name: _____
First Middle Last

Other Names Used (alias, maiden, nickname): _____

Date of Birth: _____ Gender _____ Social Security Number: _____
(18 and older)

Current Address: _____
Street/P.O. Box

City State Zip Code Dates

Former Address: _____
Street/P.O. Box

City State Zip Code Dates

Driver's License Number: _____ State of Issuance: _____

Have you ever been convicted of, pled guilty to, or pled no contest to a crime other than a minor traffic violation?
 yes no If yes, please explain. (A criminal record does not automatically disqualify you from serving.)

Please provide your phone number and/or email address in the event Harderwyk needs to contact you regarding this information. This contact information is not submitted with your background check.

Phone Number: _____ Email: _____

For office use only, Screen completed on:

Please complete BOTH sides of this form 

Revised 9/8/16



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VOLUNTEER APPLICATION / CONFIRMATION FORM

Harderwyk Member? Yes No If no, other church name: _____

Ministry Area(s) Applying for:

- Nursery Children's Youth Neighbors Plus Facilities Adult Small Groups Missions
- Women's Men's Pastoral Care
- Other special skills, training, or hobbies we should know about:

Time willing to serve: Celebration, 9 am Fusion, 10:30 am Watershed, 9am Watershed, 10:30am
 Wednesday Other: _____

Can you commit to this ministry for at least 1 year? Yes No

Ministry Experience (if any):

Confirmation Checklist:

- I have accepted Jesus as my Savior and am committed to serving with my faith in action and the Bible as my foundation. (John 3:16, Acts 16:31, Phil. 1:27, Hebrews 4:12)
- I have completed, signed, and dated the Permission to Obtain a Background Check Form.
- I have read, understood, and will comply with the Harderwyk Prevention of Child and Youth Abuse Policy.
- I am committed to training in ministry areas that require it.

Signature: _____ **Date:** _____

Parent Signature (for minors): _____ **Date:** _____

Please complete BOTH sides of this form

