

# Harderwyk Ministries

## Assistant Coordinator for Youth Discipleship

### **Purpose:**

The Assistant Coordinator for Youth Discipleship is primarily responsible for our ministry to middle school young people and female high schoolers, in collaboration with the Anchor and Youth Ministry Associate Coordinator.

### **Responsibilities:**

#### **Anchor Ministry**

- Work with Anchor Staff to Build Relationships with Students
- Participate as a presenter, approximately 9 times a year, at “Family Chat” Lessons
- Encourage Connections with Students from the Community into Student Ministries. Be a Bridge between the Anchor and Undertow/High Tide.

#### **Riptide (Fall Semester) 6<sup>th</sup> Grade Ministry**

- Plan, Lead, Coordinate and Present on the topic of the night for our 6<sup>th</sup> grade Youth Group
- Make personal connections with 6<sup>th</sup> grade students and their families
- Prepare 6<sup>th</sup> grade students to join Undertow in 2<sup>nd</sup> semester

#### **Undertow (Second Semester) 6<sup>th</sup> – 8<sup>th</sup> Ministry**

- Be the second in command for Undertow events/meeting
- Assist with coordination and execution of each meeting
- Participate as a presenter (on occasion)
- Disciple, lead, and build relationships with middle school students

#### **High Tide High School Ministry**

- Be the second in command for High Tide events/meeting
- Assist with coordination and execution of each meeting
- Participate as a presenter (on occasion)
- Disciple, Lead, and build relationships with high school students

#### **Functions (Once a Month) 8 Hours**

- Take Lead on adult chaperone sign ups and recruitment
- Operate as Function Chaperon/Volunteer Liaison during Function.
- Work at Getting Caring Adults involved Leading Small Groups and Be Leader Liaison
- Assist in set up, execution, and cleanup of monthly Functions

**Volunteer Staff Recruitment and Development • As Available**

- Identify and Recruit Adults to Care For and Minister to Students
- Collaborate with the Anchor and Youth Ministry Associate Coordinator on Training and Encouragement in Order to Retain Volunteers

**Service, Mission and Community Ministry • As Available**

- Harderwyk Summer Service Week Small Group Leader – One Week During Late July

**Communications and Administration • As Available**

- Keep the Worshipping Communities and Families Informed of ALL Aspects of our Ministry
- Provide occasional assistance with marketing, social media, pictures, and administrative tasks
- Assist with Staff and Council Communications

This is a twenty-hour per week salaried position. The successful candidate will have a minimum of two-years relevant youth ministry experience, a passion for working with the young people, and agreement with Harderwyk's Vision, Mission and Values.

Applications should be submitted to Nate Dewitt at [nate@harderwyk.com](mailto:nate@harderwyk.com). Before applying for the position please review Harderwyk Ministries web site, [Harderwyk.com](http://Harderwyk.com). Your application should include a letter describing your interest in the position and philosophy of ministry, resume, and the names and addresses of three references.